

	<p>प्रधानआयुक्त सीमाशुल्क (सामान्य) कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL) कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड एस्टेट, मुंबई- 400001 P&E Section, New Custom House, Ballard Estate, Mumbai- 400 001 (Tel: 022 - 2275 7738), Email id: <u>p.estt-mum-cus- zone1@gov.in</u></p>	
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F.No. II/(12)/56/2023-P and E-o/Pr Commr-Cus-Gen

Date: 07/07/2023

CIRCULAR NO. 54 /2023

Sub: Departmental Examination for Promotion of Ministerial Officers to the grade of Inspectors of Central Taxes & Inspectors of Customs (EOs & POs) to be held from 09th to 11th August, 2023-reg.

As intimated by the Joint Director, NACIN, Chennai vide letter F. No. NACIN/II/12/3/2023-Exam-O/o ADG-NACIN-ZC-Chennai, the Departmental Examination for promotion of Ministerial Officers to the Grade of Inspectors of Central Taxes & Inspectors of Customs (EOs & POs) is proposed to be conducted from 09th to 11th August, 2023 and the details of the schedule is as under:

Paper	Subject	Duration	Date	Time	Pass Mark
Paper- I	Customs (with books)	3 hours	10.08.2023 (Thursday)	10.00 hrs to 13.00 hrs	65/100
Paper-II	Allied Acts (including Central Excise & GST Act & Rules) (with books)	3 hours	09.08.2023 (Wednesday)	10.00 hrs to 13.00 hrs	50/100
Paper- III	Administration (with books)	3 hours	11.08.2023 (Friday)	10.00 hrs to 13.00 hrs	65/100

The ministerial Officers are to appear for the examinations as per the eligibility conditions as under:-

Examination for promotion to the grade of Inspectors of Customs (EOs & POs):

- All Executive Assistant and Steno Grade II (re-designated as Steno-I) and
- Tax Assistants and Stenographers Grade II (erstwhile Steno-III),

who have successfully completed the period of probation and cleared the confirmation exam in the grade.

All the candidates are required to arrange for their own books for the ensuing examination. The application of all eligible candidates should reach the P&E Section **by hand or e-mail (mcuspe7737@gmail.com) not later than 10.07.2023** in the prescribed proforma (Annexure 'A'). Candidates are requested to inform

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whether Hindi Version of question papers is required or otherwise. **Application received after this date will not be entertained under any circumstances**

All the head of sections/ departments are requested to bring this circular to the notice of all the concerned officers working under them, including those on leave, on deputation with other Directorates / Departments/organizations so as the willingness of the candidates reaches well in time to enable this department to conduct the examination effectively.

Note:-Use and carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of Examination.

Signed by

Harish Ramakrishna Rao

Date: 07-07-2023 16:19:03

Assistant Commissioner of Customs
P&E Section, Custom Commissionerate (Gen), Zone-I
NCH, Mumbai.

Encl: Proforma (Annexure 'A') & Syllabus of Exam.

Copy to:

1. The Pr. Chief/Chief Commissioner of Customs, Mumbai Customs, Zone.-I,II&III.
2. The Pr. Commissioner/Commissioner of Customs (General/ Import-I & II / Export and Audit),Mumbai Zone-I, II & III.
3. The Additional Commissioner of Customs (P&E),Zone I,II & III.
4. Ministerial Table, P&E, NCH, Mumbai.
5. The EDI Section (for uploading the same please).
6. CHS Section, NCH, Mumbai-I
7. Notice Board (CHS section)
8. Office Copy.

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ANNEXURE 'A'

(Departmental Examination for Promotion of Ministerial Officers to the Inspectors of Central Taxes, Inspectors of Customs (EOs & POs) to be held from 09th to 11th August, 2023)

1. Name of the Candidate : _____
2. Designation : _____
3. Date of appointment to the
Present grade. : _____
4. Paper(s) for which
appearing : _____
5. Paper(s) in which passed during
Last departmental examination
(if passed, copy of such order be
Enclosed with Sr. No.) : _____
6. Whether belonging to
SC/ST (If yes, enclose copy) : _____
7. Present posting : _____
8. Date of Birth : _____
9. Contact No. : _____

UNDERTAKING

I, hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :

Signature of the candidate

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**"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK AND
FOUND CORRECT"**

CAO/ACAO/AO

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book. *In complete details may result in rejection of the application/form without any further intimation to the officer (In case of married women candidate, she may state her married name also, if changed after appointment in the department)*

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ANNEXURE - I
SYLLABUS

Central Excise and GST:

Paper I - Inspectors of Central Tax

1. GST Act – CGST Act 2017 -IGST Act, 2017, UTGST Act, 2017 and GST (Compensation to States) Act, 2017
2. CGST Rules, 2017 as amended
3. GST Rates
4. Central Excise Act, 1944.
5. Central Excise Rules (Latest)
6. Central Excise Tariff Act, 1985
7. CENVAT Credit Rules (Latest)
8. Central Excise Valuation (Determination of Price of Excisable goods) Rules, 2000
9. Central Excise (Appeals) Rules 2001
10. CESTAT (Procedure) Rules,1982 as amended
11. Central Excise (Appeals) Rules, 2001
12. Central Excise (Determination of Retail Sale price of Excisable Goods) Rules, 2000
13. Central Excise (Removal of Goods at Concessional Rate of Duty for Manufacture of Excisable Goods) Rules, 2001
14. Central Excise (Compounding of Offences) Rules, 2005
15. Central Excise (Settlement of Cases) Rules, 2007
16. Customs & Central Excise Settlement Commission Procedure, 2007
17. Central Excise (Advance Rulings) Rules, 2002
18. Customs, Central Excise Duties and Service Tax Drawback Rules, 1995

Customs:Paper II – Inspector of Central Tax.

Paper I – Inspectors of Customs (EOs& POs)

1. Customs Act,1962.
2. Customs Manual (latest edition)
3. Customs Tariff Act, 1975.
4. Indian Evidence Act, 1872.
5. Indian Penal Code, 1860.
6. India New Foreign Trade Policy, 2015 -2020.
7. ITC (HS) Classification of Export & Import Items- latest edition

Allied Acts (including Central Excise & GST)

Paper – II Inspectors of Customs (EOs& POs)

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1. GST Act & Rules, 2017 (As amended)
2. Central Excise Act, 1944.
3. Central Excise Rules, (Latest).
4. Central Excise Tariff Act, 1985.
5. CENVAT Credit Rules, (Latest)
6. Customs Act and Rules & Procedures, Customs Tariff Act, 1975.
7. CESTAT (Procedure) Rules, 1982 as amended.
8. Foreign Trade Policy (2015-2020)
9. Foreign Trade (Regulation) Rules, 1993
10. Foreign Trade (Exemption from Application of Rules in certain cases) Order, 1993
11. Foreign Trade (Development & Regulation) Act, 1992 – Notifications
12. Foreign Exchange Management Act, 1999 (42 of 1999)
13. Safeguard Measures (Quantitative Restrictions) Rules, 2012
14. Foreign Exchange Management (Export of Goods and Services) Regulations, 2000
15. Foreign Exchange Management (Current Account Transactions) Rules, 2000
16. Legal Metrology Act, 2009 and Legal Metrology (Packaged Commodities) Rules, 2011.
17. The Livestock Importation Act, 1898
18. Prevention of Food Adulteration Act, 1954 & Food Safety and Standards Authority Act, 2006
19. Drugs and Cosmetics Act 1962, Drugs and Cosmetics Rules, 1945
20. Destructive Insects & Pests Act, 1914, PFS Order, 1989 and Plant Quarantine (Regulation of Import into India) Order 2003
21. Conservation of Foreign Exchanges and Prevention of Smuggling Activities Act, 1974 (COFEPOSA) (52 OF 1974)
22. Criminal Procedure Code, 1973
23. Civil Procedure Code, 1908
24. SEZ Act 2005 & SEZ (Amendment) Rules 2013
25. Environment Protection Act, 1986

Administration

Paper III - Inspectors of Central Tax

Paper III - Preventive Officers & Examiners of Customs

1. Central Civil Services (Pension) Rules, 1972.
2. Central Civil Services (Classification, Conduct & Appeal) Rules 1965
3. Central Civil Services (Conduct) Rules, 1964
4. General Provident Fund (Central Services) Rules, 1960.
5. General Financial Rules, 2005 and Receipts and Payments, Rules 1983.
6. Central Civil Services (Leave) Rules, 1972.
7. Leave Travel Concession Rules
8. FR & SR Service Rules & Financial Rules.
9. Swamy's Hand Book (latest)